

Job Posting

Posting Date: December 14, 2020

Closing Date: January 4, 2021 or until a suitable candidate is found

Posting Type: External

Job Title: Discipleship Pastor

Basic Job Information:

Full Time

Benefits Eligible

Probationary Contract

Contract Start Date: TBD

Probationary Period 3 months

This position is under the authority of the Executive Director (ACSCS Board) and reports to the Administration Team (Executive Director and Principal).

Role

The Trinity Christian School Discipleship Pastor will work with TCS students, families, and staff. This individual is a key figure in the school in promoting Christian values and collaborating to lead the spiritual development of students and staff. The Pastor has a major role in the pastoral care of students bearing witness to the reality of God's love not only by what is said but by the way they act. Showing a profound interest and concern for the students, we are looking for someone who clearly enjoys being with young people, who evidently listens to them, and who can earn their confidence and trust.

Responsibilities

Key responsibilities for the Discipleship Pastor will be wide in scope and will include many different tasks and responsibilities. Responsibilities may include, although may not be limited to:

1. Student Discipleship
 - a. Provide pastoral care to students and be the giver of sound advice and wisdom rooted in the Bible.
 - b. Foster and provide leadership for the overall vision for discipleship and character development at TCS.
 - c. Play key role in defining the strategic spiritual direction for the school.
 - d. Assist in the planning and carrying out of the Jr High retreat and extracurricular activities.
 - e. Assist in planning and organizing service opportunities.
2. Mentoring of students and staff
 - a. Develop relationships with students and staff..
 - b. Look for opportunities to provide pastoral care to students, staff and families as appropriate.

Discipleship Pastor

- c. Intentional individual and group discipleship.
 - d. Working closely with the School Counsellor to assist or refer students for support.
3. Staff Spiritual Development
- a. Assist in the planning and direction of staff spiritual formation throughout the year.
 - b. Prepare and deliver appropriate messages as required.
4. Chapel Program Development
- a. Work alongside teachers to develop meaningful chapels.
 - b. Prepare and deliver appropriate messages as required.
 - c. Oversee the booking of chapel speakers.
 - d. Lead and speak at chapels.
5. Christian Education Coordinator
- a. Partner with the Prairie Centre for Christian Education implementing all aspects of the Teaching for Transformation program .
 - b. Co-Teach in Bible Classes as required and implement Christian Ed Curriculum.
 - c. Providing support and material for classroom devotions.
 - d. Look for guest speakers to support Bible classes that deal with sensitive topics.
7. Liaise with Local Churches and 'like-minded' organizations
- a. Communicate with local pastors to involve them in the lives of the TCS students and families including churches, other schools or organizations with similar values and faith beliefs.
8. Other responsibilities as assigned by the Administration Team.

Key Contacts

Internal: TCS Administration Team (Principal and Executive Director), Teachers, Staff, Students, and Parents; ACSCS Board of Directors,

External: Church Pastors, Individuals from Communities, Corporations and Businesses.

Qualifications

1. Is able to clearly express their faith and relationship with Jesus Christ as Lord and Saviour.
2. Agrees wholeheartedly with and abides by the TCS Statement of Faith.
3. Solid understanding of the Bible and theological concepts.
4. Able to articulate and defend scripture.
5. Undergraduate or graduate level degree in Biblical studies or equivalent.
6. Practical experience within a church ministry setting (2 – 3 years preferred).
7. School/student experience is profitable.
8. Ability to provide successful Police Information Check with Vulnerable Sector Search.

Skills

1. Demonstrate and maintain the qualifications of an elder as listed in 1 Timothy 3, Titus 1, and 1 Peter 5.
2. Demonstrate a well-rounded depth of understanding of Biblical theology and demonstrate an ability to effectively teach, exhort, lead and correct using the Bible.

3. Possess the spiritual maturity to serve others faithfully in dependence upon God through faithful prayer, without self-promotion.
4. Commitment to work collaboratively with all Staff and Society members in an effort to foster teamwork within the TCS Community.
5. Work in a non-denominational environment with the ability to allow differing views on non-essential Biblical doctrine.
6. Must be passionate about Discipleship and is gifted with working with children and youth.
7. Exceptional interpersonal skills.
8. Ability to handle confidential information.
9. Excellent English written and oral communication skills.
10. Ability to make sound judgment and decisions.
11. Ability and desire to assist stakeholders in a friendly manner.
12. Proven attention to detail, organizational and documenting/tracking skills, as well as analytical problem-solving abilities.
13. Ability to work effectively independently or in teams giving and taking direction.
14. Self-starter who is able to set priorities and meet deadlines.
15. Strong group management skills.

Working Conditions

1. School Environment – children of varying ages, potentially noisy environments.
2. Regular Office Conditions.
3. Working in a variety of rooms throughout the building and may participate with meetings or events with students off-campus.
4. May attend field trips, overnight school trips.
5. Access to various support staff, and parent volunteers.

Submitting Your Application:

If you fit the candidate profile and skill requirements outlined above and are interested in applying for this position please e-mail the below documents to **ACSCS.applications@tcskids.com**

- **Cover Letter** - Clearly identify the position you are applying for. Explain your interest in this position at Trinity Christian School.
- **Resume & References** - Please provide a detailed resume or curriculum vitae, showing all education and relevant certifications. Please note your resume must also include a list of references that can be contacted.
- **Statement of Faith** - In 500 words or less, tell us about your relationship with Jesus. Tell us what difference He is making in your life today, and how that is encouraging you to serve others.

Applications that do not include all of these elements will be viewed as incomplete, and will not be considered.

We thank all those who apply, but only candidates selected for an interview will be contacted.